

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

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MARCH 23, 2023  
COUNCIL ACTION

***I. PROCEDURES***

**A. Call to Order 7:00 PM**

Mayor Dent called the meeting to order, and Kerry-Lynn Moede provided the invocation.

**B. Roll Call**

**Present: Mayor Don Dent, Vice-Mayor Frank McNelly, Councilmember Michelle Campbell, Councilmember Mike Cowen, Councilmember Ken Edes, Councilmember Craig Fritsinger, and Councilmember Lee Payne.**

Present City Staff: City Manager Tim Pettit, Police Chief Tad Wygal, Public Works Director Aaron Anderson, Fire Chief Chase Pearson, City Engineer Mike Janes, City Attorney Brandon Kavanagh, and City Clerk Pamela Galvan.

**C. Approval of Minutes for March 09, 2023.**

**Motion:** *To approve the Minutes for March 09, 2023.*

**Action:** *Approved*

**Moved by** *Councilmember Cowen*, **Seconded by** *Councilmember Campbell.*

**The motion passed unanimously.**

**D. Adopt Agenda**

**Motion:** *To approve the agenda as presented.*

**Action:** *Adopted*

**Moved by** *Councilmember Payne*, **Seconded by** *Councilmember Edes.*

**The motion passed unanimously.**

***II. PRESENTATIONS –***

***Williams Sportsman Club is here to make a public presentation to former Mayor John Moore.***

Bruce Speirs, Vice President of the Sportsman Club and Chuck Membership Manager, presented to past Mayor John W Moore with a plaque of gratitude for his support of their club. He noted that in the last year, they have exceeded 300 members, adding that people come from out of town.

Chuck also presented Mr. Moore with a lifetime membership to the club.

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John Moore spoke, noting the difficulty in getting this club going but managed nonetheless; it sort of flew under the radar.

***Carollo will present their study's results for an updated wastewater sewer treatment plant.***

Brain Bernard and Chad Myers of Carollo came to talk to the council about the wastewater expansion study they have been working on with city staff and Woodson engineers over the past year. He thanked the staff, the Mayor, Tim, Mike Janes of Woodson, and Pat and Eric Carpenter for their invaluable help.

Brain reviewed their first three agenda items beginning with the expansion study objectives:

- Project Background
- Scope of Service Overview
- Recommended expansion, and

Chad covered the remaining three:

- Recommend Expansion Cost Estimate
- Expansion Timing
- Questions

Several questions were asked about modifications, financing, costs to build, peak flows, and our current compacity, and the original design was commended; plant design will include room for growth, i.e., potable water.

### **III. PUBLIC PARTICIPATION – *None***

### **IV. CONSENT AGENDA ITEMS –**

#### **A. Approval of purchase orders.**

***Motion:*** To approve the consent agenda items as presented.

***Moved by*** Councilmember Payne, ***Seconded by*** Councilmember Cowen  
***Motion passed unanimously***

### **V. NON-CONSENT AGENDA ITEMS**

**B. Consideration and action regarding the city's Casualty/Property and General Liability for the fiscal year 2023/2024.**

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**Motion:** *To approve the city's Casualty/Property and General Liability with Munich for the fiscal year 2023/2024 in the amount of \$294,200.00.*

**Moved by** Councilmember Cowen, **Seconded by** Councilmember McNelly.

**Motion passed unanimously**

**RECESS INTO EXECUTIVE SESSION – 8:19 PM**

**Motion:** *To go into Executive Session*

**Moved by** Councilmember Payne, **Seconded by** Councilmember Cowen.

**Motion passed unanimously**

Pursuant to A.R.S. §38-431.03(A)(1) Evaluation of City Manager Tim Pettit.

**Motion:** *To go back into Regular Session*

**Moved by** Councilmember Cowen, **Seconded by** Councilmember Payne.

**Motion passed unanimously**

**RECONVENE TO REGULAR SESSION – 8:35 PM**

**VI. REPORTS, CURRENT EVENTS, AND INFORMATION ITEMS**

**Mayor and Council –**

- Mayor Dent has appointed Mr. Larry Hastings, Jr. to the Parks and Recreation Committee
- There will be an Executive Session in two weeks to review the expansion of the Wastewater Treatment Plant
- The housing study is coming to its conclusion

**Staff –**

- Tim noted that Air Methods is putting together a contract to use our city as a location by Airport Road and Sweetwater. Eventually, moving to the airport

**VII. ADJOURN 8:42 PM**

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Mayor Don Dent

ATTEST:

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City Clerk Pamela Galvan

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**CERTIFICATION**

State of Arizona,     )  
                                  )     ss.  
Coconino County,     )

I, PAMELA GALVAN, do hereby certify that I am the Deputy City Clerk of the City of Williams, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Williams held on March 23, 2023. I further certify that the Meeting was duly called and held and that a quorum was present.

Dated this 27th day of March 2023.

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City Clerk Pamela Galvan